



To apply for this job, please submit your resume to jobs@rtl-corp.com

Job Title: Junior Production Electronics Technician

Location : 97 Highbury Road, Burwood 3125, VIC, Australia

Full Time

Rectifier Technologies is a global, high-tech company specialising in innovative design and manufacturing of medium and high-power conversion modules and systems which service the industrial controls, public utility, mining, telecommunications, and Electric Vehicle (EV) charging markets. We are seeking a Junior Production Electronics Technician to join our team in Australia. This person will support our production team in the Melbourne office.

The applicant must list in a cover letter their demonstrated experience and proficiency in all the following items:

Production Assembly, Testing, and Repairs

- ❖ Testing switch mode power supply > 2kW and controllers
- ❖ Testing test system racks
- ❖ Repair of switch mode power supply and controllers and coordination of the RMA process
- ❖ Ensure the service databases are update and maintained
- ❖ Document test procedures and work instructions
- ❖ Provide feedback to design engineers on re-occurring product faults
- ❖ Provide feedback to production on material conformance
- ❖ Ensure service work area, test racks and test equipment are well maintained and where required test equipment is calibrated
- ❖ Ensure the lab and workshop area are kept in an orderly and safe condition
- ❖ Identify electronic components from provided bills of materials and load components onto PCAs.
- ❖ Performs general assembly duties as required.

Warehouse

- ❖ As required ensure finished goods packing are appropriate packed for local and international shipment
- ❖ As required perform the picking and packing of all finished goods for dispatch.
- ❖ As required perform the kitting raw material for the assembly of manufactured product and for R&D activities.



- ❖ As required carry out physical stock checks
- ❖ As required perform warehouse administrative duties, including but not limited to booking in and out of goods.
- ❖ As required assist with stock management, including cataloging and labeling items in stores and placement/picking of items in the store.
- ❖ As required assist in performing ISO9001 process audits.
- ❖ Ensure the warehouse area is kept in an orderly and safe condition

Other requirements:

- ❖ TAFE Level Electrical Engineering (2 year) or higher
- ❖ Knowledge of power electronics
- ❖ Experienced user of Microsoft Office, including Microsoft Access
- ❖ Ability to use databases and ERP systems.
- ❖ Strong English written and verbal communications skills – particularly in the area of technical documentation.
- ❖ Ability to communicate across language/cultural boundaries
- ❖ Ability to learn new skills and software packages as the company adopts them

Must have Australian citizenship or valid permanent resident visa to work in Australia prior to application.